



folium

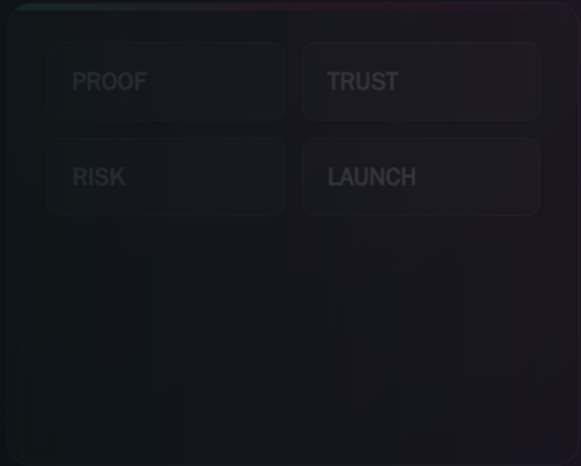
PUBLIC-FACING PDF

REVIEW BEFORE PRODUCTION

FOLIUM SYSTEMS

COLLABORATIVE AI WORKROOMS

Collaborative AI Workrooms And Evidence Bundles



Folium turns AI review into a shared operating surface. Executives, operators, technical owners, security reviewers, staff leaders, partners, and investors need different evidence, but they should not be reviewing different truth. A collaborative workroom organizes workflow maps, tests, screenshots, known limits, decisions, annotations, owners, support paths, and timestamped evidence bundles.

AUDIENCE

Executives, operators, technical buyers, staff leaders, security reviewers, partners, investors, and implementation teams

PURPOSE

Show how Folium makes AI delivery inspectable by everyone who must trust, approve, operate, or fund it

UPDATED

May 2026

AI evidence should not live only in chat, screenshots, or the builder's memory.

Role-specific review routes make complex AI work easier to inspect.

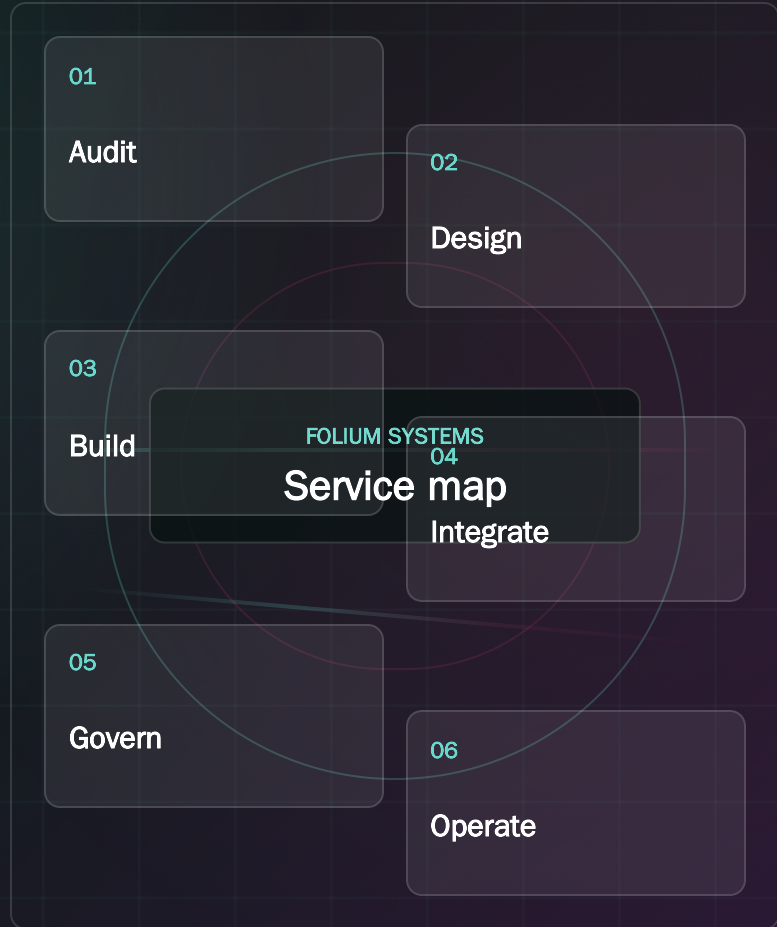
Evidence bundles create portable records for handoff, diligence, support, provenance, privacy-safe analytics, and improvement.

SERVICE ARCHITECTURE

Folium service lines are organized around the work buyers need to control.

Audits, RAG, agents, software, integrations, governance, private AI, commerce AI, modernization, and AI operations become one visible service map.

SERVICE MAP



01

Helps first-time buyers understand the offer quickly.

02

Shows that services connect instead of living as scattered pages.

03

Turns broad capability into a controlled next move.

Choose the review route before reading cover to cover.

This packet is meant to support a real decision meeting. Different reviewers should enter through different routes, then come back together around the same controlled next step.

DECISION ROUTE

EXECUTIVE ROUTE

Decision first

Start with the cover, visual summary, executive read, controls, first ninety days, and handoff. This route helps leaders decide whether the next move is education, audit, first build, pilot, or operations.

- Outcome
- Risk
- Owner
- Next gate

OPERATING ROUTE

OPERATIONS ROUTE

How the work will run

Read the workflow map, procedures, operating roles, metrics, first sprint, and buyer worksheet. This route shows whether staff can actually use, review, and improve the future process.

- Workflow
- Staff
- Support
- Improve

TRUST ROUTE

TECHNICAL AND TRUST ROUTE

Where the boundaries live

Focus on records and work products, controls, risk assumptions, reference work products, source truth, runtime placement, and launch conditions before any private access expands.

- Source
- Access
- Runtime
- Rollback

BUYER SESSION ROUTE

Turn reading into a working session

Use the discovery questions, role review route, buyer worksheet, and engagement fit ladder to prepare one process, one owner, one source map, and one next decision.

- Process
- Examples
- Questions
- Decision

Best use: bring one workflow, the people who own it, the systems it touches, the data classes involved, and the decision this packet should help leadership make.

Collaborative AI workrooms in plain language.

Folium turns AI review into a shared operating surface. Executives, operators, technical owners, security reviewers, staff leaders, partners, and investors need different evidence, but they should not be reviewing different truth. A collaborative workroom organizes workflow maps, tests, screenshots, known limits, decisions, annotations, owners, support paths, and timestamped evidence bundles.

RECORD

BOUNDARY

ACTION

GATHER

Collect the evidence

Workflow maps, screenshots, evals, known limits, logs, owners, support notes, and launch questions come together.

- Map
- Test
- Limit

ROUTE

Send reviewers to the right lane

Executives, operators, technical leads, security reviewers, staff, partners, and investors get role-specific paths.

- Role
- Lane
- Question

DECIDE

Capture decisions in context

Questions, approvals, blockers, changes, and next-stage calls become part of the record.

- Approve
- Block
- Refine

BUNDLE

Export the handoff

A timestamped bundle preserves what was reviewed, what changed, and what happens next.

- Export
- Handoff
- History

This packet is public-facing. It is written for serious review without exposing private infrastructure, customer data, credentials, live provider wiring, or internal project labels.

The operating path should be visible before anyone trusts the outcome.

Folium uses workflow maps to turn broad AI ambition into inspectable work. Each phase names the procedure, the visible output, and the decision gate that prevents excitement from outrunning control.

DECISION GRID

REVIEW LENS

NEXT STEP

| PHASE | PROCEDURE | VISIBLE OUTPUT | DECISION GATE |
|-----------------|--|---------------------|-------------------------------------|
| Gather | Collect evidence from workflow, design, build, tests, browser checks, known limits, owners, and support notes. | Evidence inventory. | The room starts from records. |
| Organize | Separate reviewer routes for executive, operations, technical, security, staff, partner, and investor lanes. | Role route map. | Each reviewer knows where to start. |
| Annotate | Capture questions, approvals, objections, blockers, decisions, answer trails, lineage notes, and changes beside the relevant evidence. | Annotation ledger. | Discussion stays attached to facts. |
| Decide | Record stop, refine, sandbox, pilot, launch, rollback, operate, or invest decision. | Decision ledger. | The next move is explicit. |
| Bundle | Export review material, screenshots, tests, records, owners, decisions, and next-stage requirements. | Evidence bundle. | The handoff can travel. |

The work should leave behind material a buyer can inspect.

A serious engagement should produce more than conversation. Folium packages records, diagrams, checklists, routes, system surfaces, launch gates, and handoff material so the buyer can keep control after the first win.

DECISION GRID

REVIEW LENS

NEXT STEP

| WORK PRODUCT | WHAT IT CONTAINS | HOW THE REVIEWER USES IT |
|--|--|---|
| Review room map | Stakeholders, routes, evidence areas, decisions, and access boundaries. | Keeps multi-role review organized. |
| Evidence inventory | Screenshots, tests, maps, known limits, logs, support notes, and source records. | Shows what exists before trust expands. |
| Annotation ledger | Questions, comments, approvals, blockers, and change requests. | Keeps review feedback attached to evidence. |
| Decision ledger | Stop, refine, sandbox, pilot, launch, rollback, operate, or invest decision plus why-this-happened provenance. | Makes next-stage decisions visible and traceable. |
| Privacy-safe analytics boundary | What public-site, buyer-intake, review-room, or engagement signals may be collected and what must never be captured. | Lets teams learn without invasive tracking or unsafe prompt collection. |
| Export manifest | Bundle contents, timestamp, source, owner, optional misses, and required records. | Turns review into portable handoff. |

The procedure is the product as much as the technology.

The goal is not to make AI look impressive for one meeting. The goal is to make the operating path repeatable, explainable, reviewable, and safe enough to improve.

CHECKLIST

OWNER PATH

RELEASE SIGNAL

- Start every workroom with a clear audience and decision.
- Separate public-safe evidence from private implementation records.
- Give each reviewer a route and question set.
- Attach comments and blockers to specific evidence, not vague memory.
- Record answer trails, source references, prompt/model lineage, dataset provenance, and decision rationale when AI advice matters.
- Define privacy-safe analytics and buyer-intake boundaries before collecting review behavior.
- Export timestamped bundles before major handoff, launch, investor, or security review.
- Record optional misses without hiding required failures.
- Use workrooms to improve the system, not only to present it.

Governance, quality, and launch gates keep speed honest.

Folium keeps the buyer's next decision tied to observable gates: source truth, authority, access, testing, ownership, support, rollback, and improvement cadence.

DECISION GRID

REVIEW LENS

NEXT STEP

| GATE | WHAT MUST BE TRUE | STOP OR REFINE SIGNAL |
|----------------------|--|---|
| Evidence gate | Required maps, tests, known limits, owners, and support notes exist. | The room is a presentation without records. |
| Audience gate | Reviewer lanes and decision questions are named. | Everyone reviews the same material for different reasons. |
| Boundary gate | Public, private, customer, credential, and blocked material are separated. | Sensitive details may leak into broad review. |
| Decision gate | Approvals, blockers, changes, lineage, and next-stage calls are recorded. | The meeting ends without an operating decision or provenance trail. |
| Handoff gate | Export bundle, owner, timestamp, and next requirements are available. | The review cannot travel. |

The right questions expose the real project.

These prompts help a buyer and Folium decide whether the next step should be education, audit, first build, security review, pilot, or an operating support path.

CHECKLIST

OWNER PATH

RELEASE SIGNAL

- Who needs to review the AI system and what decision does each person own?
- Which evidence must be visible before trust expands?
- Which material is public-safe and which belongs in a private room?
- What questions keep coming back because the record is unclear?
- What answer trail, source trail, or prompt/model lineage would make this decision easier to trust?
- Which analytics signals help the business improve without capturing private prompts or sensitive buyer data?
- What should the evidence bundle prove after the meeting?
- Who owns the next-stage record?

Diagrams, charts, and overlays make the work easier to review.

Dense AI work should not only be explained in paragraphs. The reviewer should be able to inspect maps, scorecards, matrices, lanes, and before-after views that reveal where the value and risk live.

RECORD

BOUNDARY

ACTION

Reviewer route map

Executive, operator, technical, security, staff, partner, and investor lanes.

- Exec
- Ops
- Tech
- Trust

Evidence wall

Screenshots, maps, tests, known limits, logs, owners, and support notes.

- Screens
- Tests
- Limits
- Owners

Decision ledger

Captures approvals, blockers, change requests, and next-stage decisions.

- Question
- Decision
- Owner
- Next

Export manifest

Names bundle contents, timestamp, required records, optional misses, and source boundary.

- Bundle
- Time
- Record
- Boundary

Every serious AI path needs named owners before it becomes dependency.

The same technology can be safe or unsafe depending on who owns the workflow, data, quality, launch authority, support, and improvement loop. Folium makes those responsibilities explicit so no buyer inherits an orphaned system.

DECISION GRID

REVIEW LENS

NEXT STEP

| ROLE | OWNS | RECORD TO INSPECT |
|----------------------------------|--|---|
| Executive sponsor | Priority, budget, risk tolerance, stop/continue decision, and expansion timing. | Decision note, value hypothesis, and approval boundary. |
| Business process owner | The day-to-day work, acceptance criteria, staff impact, and operational usefulness. | Workflow map, user feedback, and adoption notes. |
| Technical owner | Systems, APIs, databases, runtime placement, deployment, monitoring, and fallback. | Architecture map, integration log, and support route. |
| Knowledge owner | Source truth, document freshness, policies, retrieval scope, and correction workflow. | Source inventory, freshness cadence, and review exceptions. |
| Security or risk reviewer | Data classes, credentials, access, logs, retention, blocked actions, and incident path. | Boundary map, permission table, and rollback trigger. |
| Folium delivery lead | Build coordination, review file, known limits, quality checks, and handoff completeness. | Launch room, eval record, and improvement backlog. |

A max-detail packet should tell reviewers how to judge the work.

Folium uses scorecards to make a subjective AI conversation more inspectable. The score is not a substitute for judgment; it helps leadership see whether the next step is education, repair, sandbox, pilot, or operations.

DECISION GRID

REVIEW LENS

NEXT STEP

| SCORE AREA | STRONG SIGNAL | WEAK SIGNAL |
|-----------------------------|--|---|
| Business fit | The workflow is specific, painful, owned, and tied to measurable operational improvement. | The project is framed as adding AI generally. |
| Source truth | Approved sources are known, fresh, classified, and connected to the answer path. | The system mixes stale, unknown, or unapproved sources. |
| Behavior quality | Representative tasks pass, wrong-answer behavior is known, and edge cases are recorded. | The review build only shows a polished happy path. |
| Authority control | AI actions are separated into draft, retrieve, recommend, route, execute, block, and escalate. | The system can act without visible permission. |
| Staff readiness | Users can explain the tool, correct it, escalate, and understand their role. | Staff feel replaced, confused, or unsupported. |
| Operations readiness | Support, monitoring, rollback, release rhythm, and source refresh are owned. | No one knows who maintains the system after launch. |

The work should have a believable first ninety days.

A controlled first ninety days keeps ambition high without turning uncertainty into production risk. Folium uses the period to move from understanding into a narrow working example, then into reviewable operating rhythm.

DECISION GRID

REVIEW LENS

NEXT STEP

| WINDOW | FOCUS | EXPECTED OUTPUT |
|----------------------|---|--|
| First 30 days | Discovery, source inventory, first-lane selection, staff interviews, data boundary, and build plan. | Process map, owner map, first-build scope, source list, and launch blockers. |
| Days 31-60 | Working surface, RAG or agent behavior, integration stub, evaluation cases, browser checks, and staff review. | Sandbox, evaluation file, screenshots, known limits, and repair list. |
| Days 61-90 | Architecture review, pilot conditions, governance layer, training guide, support path, and improvement cadence. | Launch room, go/no-go record, operations guide, and next-stage recommendation. |

The hidden assumptions should be visible before they become expensive.

Every AI engagement contains assumptions about data, people, systems, cost, behavior, and authority. Folium treats those assumptions as review material, not background noise.

DECISION GRID

REVIEW LENS

NEXT STEP

| ASSUMPTION | WHY IT MATTERS | HOW FOLIUM REVIEWS IT |
|------------------------------------|---|---|
| The source is authoritative | AI can only be as reliable as the sources and business rules it is allowed to use. | Source inventory, owner confirmation, retrieval tests, freshness cadence. |
| The process is ready | A broken process can become a faster broken process when AI is added too early. | Workflow mapping, bottleneck review, owner interview, first-lane narrowing. |
| The runtime fits the data | Cloud, private, local, and hybrid routes carry different privacy, cost, latency, and support tradeoffs. | Runtime matrix, data classification, provider review, fallback plan. |
| Staff will adopt the tool | Adoption fails when users do not understand, trust, correct, or benefit from the system. | Training notes, staff review, feedback loop, manager visibility. |
| Authority is clear | The system can create harm if it sends, updates, approves, or routes without permission. | Permission table, blocked actions, human review, audit trail. |
| The system can be supported | A useful first build becomes fragile if nobody owns incidents, source updates, or cost review. | Support guide, owner map, release rhythm, rollback trigger. |

The first sprint should produce something real and reviewable.

Folium prefers a narrow first sprint that creates a working surface or review file the buyer can challenge. The first sprint is not the final system; it is the safest way to make the future visible.

CHECKLIST

OWNER PATH

RELEASE SIGNAL

- Confirm the single process and the decision the sprint must support.
- Collect approved example material, redacted review records, public references, screenshots, workflow notes, and source rules.
- Define what will be built: portal, dashboard, RAG assistant, agent route, integration adapter, audit file, or launch room.
- Create the visual workflow: intake, source, model or agent route, human review, output, record, and next gate.
- Run representative tasks, edge cases, bad input, missing data, and blocked-action tests.
- Prepare browser screenshots, known limits, support questions, and next-stage blockers.
- Review with staff and leadership before expanding data, access, authority, or dependency.
- End with a decision: stop, refine, rebuild, pilot, or prepare an operating plan.

The packet should make the invisible work tangible.

AI work often fails because the important pieces are invisible until something breaks. Folium turns those pieces into work products the buyer can open, print, challenge, and improve.

RECORD

BOUNDARY

ACTION

Process map

A before-and-after workflow showing people, systems, data, decision points, blockers, and expected output.

- Before
- After
- Owner
- Gate

Data boundary map

A map of source classes, approved use, blocked use, retention, provider exposure, and custody.

- Public
- Internal
- Private
- Blocked

Model and agent route

A path showing which model, tool, retrieval source, or agent lane is used and where humans approve.

- Route
- Tool
- Review
- Escalate

Evaluation file

A record of tasks, expected outcomes, failures, repairs, known limits, and acceptance criteria.

- Cases
- Failures
- Repairs
- Limits

Launch room

A board for owners, support, training, rollback, incidents, go/no-go, and improvement backlog.

- Owner
- Support
- Rollback
- Backlog

Handoff guide

A plain-language guide staff can use to understand what the system does, cannot do, and how to report problems.

- Use
- Limit
- Correct
- Report

The business should know how improvement will be measured.

Folium keeps measurement practical. The first goal is not a perfect dashboard; it is a clear set of signals that shows whether the process is saving time, reducing risk, strengthening staff, or improving customer outcomes.

DECISION GRID

REVIEW LENS

NEXT STEP

| SIGNAL | WHAT TO WATCH | DECISION IT SUPPORTS |
|-------------------------|---|--|
| Time recovered | Manual steps removed, average handling time, repeated work reduced, faster routing. | Should this workflow expand to more users or adjacent processes? |
| Quality improved | Wrong answers, missing sources, correction rate, review exceptions, customer rework. | Is behavior strong enough for pilot or does it need repair? |
| Risk reduced | Blocked unsafe actions, escalations, data-boundary violations avoided, rollback readiness. | Can authority expand or should controls remain tight? |
| Staff confidence | Training completion, feedback volume, adoption friction, override rate, manager notes. | Does the workforce need more support before launch? |
| Cost and runtime | Provider cost, local infrastructure cost, latency, uptime, fallback use, subscription sprawl. | Should runtime placement change? |
| Customer impact | Response speed, consistency, issue resolution, conversion support, satisfaction signals. | Is the capability improving the business outcome? |

Each reviewer should know what to inspect first.

A max-detail packet is only useful when different reviewers can find their lane quickly. Folium separates executive, operations, technical, security, finance, and staff questions so the buyer can bring the right people into the right part of the review.

DECISION GRID

REVIEW LENS

NEXT STEP

| REVIEWER | START WITH | DECISION THEY SUPPORT |
|----------------------------------|--|---|
| Executive sponsor | Value hypothesis, launch gate, first ninety days, and stop/refine/continue choices. | Whether the process deserves a controlled engagement. |
| Operations lead | Workflow map, operating roles, support rhythm, and staff feedback loop. | Whether the future process can be run by the team. |
| Technical lead | Runtime placement, data path, integration surface, monitoring, and fallback. | Whether the architecture can be supported safely. |
| Security or risk reviewer | Data classes, permissions, blocked actions, logs, retention, and rollback. | Whether access can expand beyond public review. |
| Finance or owner | Cost signals, subscription overlap, runtime tradeoffs, labor impact, and support burden. | Whether the first build has a practical business case. |
| Staff user | Plain-language use, limits, escalation, correction path, and training expectations. | Whether the tool strengthens the job instead of confusing it. |

The packet should turn into a working session, not only reading material.

Before a call, Folium wants the buyer to gather the real operating pieces that make the review useful. The worksheet keeps the conversation grounded in one process, one owner, one source map, and one next decision.

CHECKLIST

OWNER PATH

RELEASE SIGNAL

- Bring one workflow that is slow, risky, expensive, repetitive, customer-visible, or staff-heavy.
- Name the systems touched by the workflow: store, CRM, ERP, inbox, spreadsheet, database, portal, document folder, or legacy application.
- Separate approved public material from internal, customer, regulated, confidential, credential, and blocked material.
- Write down who owns the work today, who reviews exceptions, and who will own the AI-assisted version.
- List the decisions AI may draft, retrieve, recommend, route, block, or escalate, and the decisions that stay human-owned.
- Bring examples of good output, bad output, common exceptions, missing data, and customer-facing risk.
- Name the first useful working surface: dashboard, portal, assistant, queue, control room, commerce lane, integration, or review file.
- Decide what record would make leadership comfortable with the next stage.

The next step should match the maturity of the record.

Folium does not need every buyer to start at the same altitude. The right offer depends on how much process clarity, source truth, owner alignment, and launch readiness already exists.

DECISION GRID

REVIEW LENS

NEXT STEP

| IF THE BUYER HAS | BEST NEXT FOLIUM MOVE | OUTPUT TO EXPECT |
|---|--|---|
| AI interest but no clear process | AI systems audit or first workflow finder. | Pressure map, source inventory, first-lane recommendation, and risk view. |
| A clear process but no working surface | Forward engineering first sprint. | Clickable surface, route map, known limits, and next-stage blockers. |
| A tool that works in parts but not in operations | Architecture and launch readiness review. | Permission map, runtime decision, support model, and go/no-go record. |
| A failed or frightening rollout | AI recovery and staff enablement path. | Issue register, staff training plan, repair roadmap, and confidence loop. |
| Sensitive data or cost pressure | Local, private, or hybrid AI placement review. | Runtime matrix, data custody plan, fallback route, and vendor-exit view. |
| A useful pilot that needs care | AI operations support. | Monitoring rhythm, source refresh, release notes, incident path, and improvement backlog. |

The last page of a packet should create the next controlled move.

Folium's handoff view separates what can be done now, what needs customer records, what needs approval, and what should wait until the review file is stronger.

DECISION GRID

REVIEW LENS

NEXT STEP

| HANDOFF LANE | OWNER | NEXT RECORD |
|-------------------------------|--|---|
| Executive sponsor | Priority, budget, stop/continue decision, and expansion timing. | Decision memo, value hypothesis, and next-stage gate. |
| Business process owner | Daily workflow, user acceptance, staff impact, and usefulness. | Workflow map, exception list, and adoption notes. |
| Technical owner | Runtime, integrations, APIs, databases, deployment, monitoring, and fallback. | Architecture map, route contracts, and support guide. |
| Risk or security owner | Data classes, permissions, logs, blocked actions, incident path, and rollback. | Boundary map, permission table, and rollback record. |
| Folium delivery lead | Build coordination, evaluation, known limits, launch room, and handoff completeness. | Review file, release notes, and improvement backlog. |

The strongest next step is narrow: one process, one owner, one source map, one working surface, one review file, and one decision gate.

Workrooms turn AI review into shared operating truth.

Use this packet when multiple stakeholders need to inspect, challenge, approve, fund, support, or operate an AI system from the same evidence base.

Bring the process

Name the business process, the systems involved, the people affected, and the decision this PDF should support.

Separate review from production

Keep public examples, sandbox review, pilot access, and production dependency in separate stages with clear owners.

Ask for the record

Request screenshots, browser checks, known limits, launch blockers, support plans, and the next approval path.